

Styles of Open Dance Music Requested:

- Oldies Pop/Current Hits Rock R&B Hip Hop Country
 Disco Big Band/Swing Other _____

Group Dances Requested:

- Electric Slide Cha Cha Slide Macarena Twist Chicken Dance
 Hokie Pokie Limbo YMCA Cotton Eye Joe Train Dance
 Other: _____

Double C Deejays carries a wide variety of music for every event. If you have specific songs, groups, or types of music that you would like played or NOT played at your reception, please indicate below: (Please attach a separate sheet if you have additional song requests.)

Please Play:

Title	Artist

Please DO NOT Play:

Title	Artist

***Double C Deejays will make every effort to play as many of your requests as possible, but can not guarantee that every song will be played. Additionally, please allow for flexibility with the disc jockeys. A memorable reception relies heavily on playing the right song at the right time.**

Requests Taken At Reception: YES NO

How did you hear about Double C Deejays? _____

PLEASE BRING THIS PLANNER WITH YOU TO YOUR PRE-EVENT CONSULTATION, OR MAIL TO DOUBLE C DEEJAYS AT LEAST TWO WEEKS IN ADVANCE OF YOUR RECEPTION DATE.

__Other Special Dedication Dance: YES NO
Song Title: _____

Artist: _____

__Bouquet Toss: YES NO
Song Title: _____

Artist: _____

__Garter Removal: YES NO
Song Title: _____

Artist: _____

__Garter Toss: YES NO
Song Title: _____

Artist: _____

__Garter Placement: YES NO
Song Title: _____

Artist: _____

__Apron/Dollar Dance: YES NO
If Yes, what type of music? SLOW FAST POLKA OTHER

OTHER _____

__Bride/Groom Last Dance:
Song Title: _____

Artist: _____

SPECIAL EVENTS & MUSIC REQUESTS:

***Please note: The following events are typical reception events, listed in the order in which they traditionally occur. Please choose "YES" or "NO" where applicable. Also, if you would prefer a different order, please number the events accordingly.**

__First Dance: **Song Title:** _____
Artist: _____

Wedding Party Join In Half Way Through Song? YES NO

Separate Song For Wedding Party? YES NO
Song Title: _____
Artist: _____

__Bride & Groom To Give Welcoming Words To Guests? YES NO

__Toast: YES NO If yes, given by: _____

__Blessing: YES NO If yes, given by: _____

Music During Dinner: EASY JAZZ SLOW POP CLASSICS COMBINATION
Other _____

Specific Dinner Music Requests: _____

__Centerpiece Giveaway: YES NO

__Cake Cutting: YES NO
Song Title: _____
Artist: _____

__Father/Daughter Dance: YES NO
Song Title: _____
Artist: _____

__Mother/Groom Dance: YES NO
Song Title: _____
Artist: _____

__Anniversary/Elimination Dance: YES NO
Song Title: _____
Artist: _____

WEDDING PARTY INTRODUCTIONS

Bride/Groom/Wedding Party Arrival Time: _____ (estimated)

- Introduce Parents With Bridal Party** **Acknowledge Parents From Their Tables**

Parents of Bride: _____

Parents of Groom: _____

Desired Music For Introductions: _____

Brides Maids

Ushers/Groomsmen

- | | | |
|----------|-------------|----------|
| 1. _____ | Escorted by | 1. _____ |
| 2. _____ | Escorted by | 2. _____ |
| 3. _____ | Escorted by | 3. _____ |
| 4. _____ | Escorted by | 4. _____ |
| 5. _____ | Escorted by | 5. _____ |
| 6. _____ | Escorted by | 6. _____ |

Flower Girls: _____ **Ring Bearer:** _____

Maid/Matron of Honor: _____ **Best Man:** _____

Desired Music For Bride & Groom Introduction: _____

Bride/Groom (to be introduced as):

The New Mr. and Mrs. _____

Number of Guests Expected: _____ **Adults** **Children**

Guests Arrival Time: _____

DJ Start Time: _____ **am/pm** **DJ Finish Time:** _____ **am/pm**

DJ Attire: **Formal (Tuxedo)** **Best Dressed (Shirt & Tie)** **Casual**

What Type Of Meal Will Be Served? **Sit Down** **Buffet**

If Buffet-Style, Will DJ Need To Release Tables? **YES** **NO**

Will a meal be provided for the Disc Jockey(s)? **YES** **NO**



Wedding Reception Planning Schedule

Bride's Name: _____ **Email:** _____

Phone Numbers: Daytime: _____ **Evening:** _____ **Cell:** _____

Bride's Address: _____
(Street address)

Groom's Name: _____ **Email:** _____

Phone Numbers: Daytime: _____ **Evening:** _____ **Cell:** _____

Groom's Address: _____
(Street address)

Alternate Contact: _____ **Phone Number:** _____

Date and Time of Reception: _____

Name of Venue: _____

Address of Venue: _____
(Street address)

Venue Contact: _____ **Phone Number:** _____

Photographer: _____ **Phone Number:** _____

Venue Information: (Check all items that apply)

- Indoor (restaurant, banquet hall, etc.)** **Outdoor (overhead cover required)**
- First Floor Set-up** **Second Floor Set-up** **Basement Set-up**

Approximate Number Of Stairs To Set-up Location _____